

Cincinnati Preschool Promise

Board of Managers

Minutes of Regular Meeting, May 14, 2020

12:00PM – 2:00PM

Board Members Present:

Father Michael Graham (Chair), Cheryl Rose (Treasurer), Deborah Allsop (Secretary), Christine Fisher, Laura Sanregret, Marcia Futel, Terri England, Micah Kamrass, O'dell Owens, M.D., Anthony Hobson, Pastor Ennis Tait, Vanessa White, Ph.D. and Sallie Westheimer.

Board Members Absent:

Bianca Edwards and Gary Lindgren

Observers Present:

Leshia Lyman – Vice President, Success by Six and Area Communities, United Way of Greater Cincinnati;

Vera Brooks – Director of Early Childhood, Cincinnati Public Schools

Observers Absent:

Greg Landsman – The City of Cincinnati - Councilman

Cincinnati Preschool Promise Staff Present (CPP):

Chara Fisher Jackson – CPP Executive Director

Héctor Polanco – Finance Director

LaKeisa Ealy – Marketing and Community Engagement Manager

Florence Malone – Outreach and Enrollment Manager

Brittnii Pina – Quality Improvement Manager

Kenetra Mathis – Data and Evaluation Manager

Lesley Nunn – Senior Administrative Assistant

Members of the Public:

Regina Davis – MetrixIQ;

Paul Breidenbach – Cincinnati AFLCIO.ORG

Angela Steagall – Cincinnati Public Schools

Eric Rademacher – University of Cincinnati;

Brandy Harris – MetrixIQ;

Vanessa Freytag – 4C for Children;

Lisa Garofalo – SWOAEYC

Emily Lewis – Learning Groove

1. Welcome, Roll Call and Approval of Agenda

Father Graham welcomed Board members, members of the public and officially opened up the meeting at 12:03 PM. A roll call was conducted and the following read out to all before proceeding to the approval of the agenda.

Please note that in conjunction with Ohio State's Stay-at-home-order and the rule limiting the number of people who may meet in a space and who may so meet, CPP has decided to convene the Board of Managers meeting via video conference. In accordance with Ohio Public Records and Open Meeting laws CPP has advertised the meeting on it's website in advance, and has provided a link for members of the public to listen and view the meeting. This meeting will be recorded and a copy of the meeting, including any documentation, will be made available via the CPP website, under the area Board of Directors and then Approved Meeting Minutes as soon as practical after the meeting.

A motion was requested to approve the agenda.

ACTION: A motion to approve the agenda was made by Marcia Futel and seconded by Deborah Allsop. The motion was unanimously approved.

2. Review and Approval of Minutes of April 23, 2020:

Father Graham asked for comments on the Board minutes of April 23, 2020. As there were none forthcoming, a motion was requested to approve the minutes.

ACTION: A motion to approve the minutes of April 23, 2020 was made by Cheryl Rose and seconded by Sallie Westheimer. The motion was unanimously approved.

3. Review of Sunshine Laws:

Jake Purcell of Katz Teller Attorney presented an update of the recent Sunshine Laws changes. For more detailed information, please see the video and PowerPoint Presentation on CPP's website, www.cincy-promise.org, Board of Managers, Approved Board Meeting Minutes, May 14, 2020.

4. COVID-19 Update

Chara Fisher Jackson presented a snapshot of how families and community providers are doing during COVID-19 and CPP's efforts to provide assistance during the pandemic. For more detailed information, please see the video and PowerPoint Presentation on CPP's website, www.cincy-promise.org, Board of Managers, Approved Board Meeting Minutes, May 14, 2020.

ACTION: A motion was made to approve the new initiatives for providers and parents including the implementation of the Extended Learning Program for Tuition Assistance (total ~\$940K) and the one time purchase of Health and Safety Supplies for community providers (total ~\$85K) by Anthony Hobson and seconded by Sallie Westheimer. The motion was unanimously approved.

5. Committee Updates:

5.1 Executive Committee:

- The executive committee met on May 5 and had an opportunity to review the CPP's response to COVID-19 presentation that is presented today. The committee also heard from the Finance & Audit Committee on May 5 that Cincinnati Public Schools (CPS) had purchased real estate for ~\$1.5 million accessing the joint unspent carryover funds. As this was a real estate deal, the transaction was not public knowledge and done in Executive Session. CPP had no prior knowledge of the deal until May 5, 2020 and this has brought forward the need to review and revisit the current joint CPS CPP policy concerning unspent carryover funds. Communication has been had between CPS and CPP around this matter and CPS acknowledges the oversight in the handling of this matter. From this matter, CPP would like to recommend that a resolution be drafted around the policy of unspent carryover funds and be mutually adopted by CPP and CPS.

ACTION: It was agreed that the resolution be delegated to the Executive Committee for creation and implementation. It was also recommended the carryover funds amount be included in the resolution policy. A motion was made by O'Dell Owens to delegate authority to the Executive Committee to execute a resolution around the policy of unspent carryover funds that will be mutually agreed upon and adopted by CPS and CPP. This was seconded by Marcia Futel. The motion was unanimously approved.

- It was requested by Deborah Allsop that the minutes reflect that new initiatives approved today by the Board for extended learning session program and the health and safety supplies for community providers be noted to come from CPP's regular funds (monies will not be coming from the joint unspent funds).
- It was requested that the Board is updated about the progress of this resolution.

5.2 Governance:

The Governance Committee met on May 3 with the following coming out of the meeting:

- Preparations are under way with the nominations for class of 2020 with Deborah Allsop sending out letters to the nominating organizations on June 1. Five Board members terms are expiring September 2020 and they are:
 - 1) Deborah Allsop – Cincinnati Public Schools
 - 2) O'dell Owens, M.D – Cincinnati Public Schools
 - 3) Pastor Ennis Tait – Promise Forward
 - 4) Gary Lindgren – United Way of Greater Cincinnati
 - 5) Anthony Hobson – United Way of Greater Cincinnati
- A survey was sent out to Board Members around skills with the goal of assisting CPP identify what skills are needed by CPP for future Board members and to assist the nominating organizations in the selection of Board members.
- The committee charters has been put on the back burner until September 2020.

5.2 Finance & Audit:

Cheryl Rose presented CPP's fiscal year budget 2021 for the Board's review and approval.

Discussion:

For more information on the discussion that transpired, please review the video on our website, www.cincy-promise.org, Board of Managers, Approved Board Meeting Minutes, May 14, 2020, video.

ACTION: A motion to approve the fiscal year 2021 budget with the understanding the approval is dependent on the Board revisiting the budget at the August 2020 CPP Board meeting was made by Christine Fisher and seconded by Laura Sanregret. The motion was approved by all present except Vanessa White who abstained from the vote.

9. Executive Director Update:

Chara Fisher Jackson presented her update to the Board of Managers. Please refer to the video on our website, www.cincy-promise.org, Board of Managers, Approved Board Minutes, May 14, 2020, video.

10. Observers Comments:

Observers Comments were made by Vera Brooks and Leshia Lyman. For more details, refer to the video on our website, www.cincy-promise.org, Board of Managers, Approved Board Minutes, May 14, 2020.

11. Adjourn:

A motion to adjourn was made by Laura Sanregret and seconded by Terri England at 1:49 PM. The motion was unanimously approved.

Submitted by Lesley Nunn, Senior Administrative Assistant

Future Board Meetings:

May 14 – 12:00 to 2:00 PM

June 23 – 4:00 to 6:00 PM

August 25 – 12:00 to 2:00 PM

September 22 – 4:00 to 6:00 PM Annual Meeting

October 22 – 12:00 to 2:00 PM

November 17 – 4:00 to 6:00 PM

December 15 – 12:00 to 2:00 PM