

**Cincinnati Preschool Promise
Executive Committee Meeting**

Held via Remote Video Conferencing by Zoom
Minutes of April 8, 2020 at 3:00 – 4:00PM

Executive Committee Members Present:

Father Michael Graham, Cheryl Rose, Pastor Ennis Tait, Gary Lindgren and Deborah Mariner Allsop

Executive Committee Members Absent:

O'dell Owens, M.D.

Observers Present:

Vera Brooks – Director of Early Childhood, Cincinnati Public Schools

Cincinnati Preschool Promise (CPP) Staff Present:

Chara Fisher Jackson, Executive Director
Lesley Nunn, Senior Administrative Assistant
Héctor Polanco, Finance Director

1. Welcome, Call to Order

Father Michael Graham welcomed the members of the Executive Committee to the meeting which was held via Zoom video conferencing. A roll call was called and the meeting was called to order at 3:04 PM.

The following was read out to the committee members and members of public by the Chair of the committee before proceeding to the agenda approval.

Please note that in conjunction with Ohio State's Stay-at-home-order and the rule limiting the number of people who may meet in a space and who may so meet, CPP has decided to convene the Executive Committee meeting via video conference. In accordance with Ohio Public Records and Open Meeting laws CPP has advertised the meeting on it's website in advance, and has provided a link for members of the public to listen and view the meeting. This meeting will be recorded and a copy of the meeting, including any documentation, will be made available via the CPP website, under the area Board Of Directors, Executive Committee and then Approved Meeting Minutes as soon as practical after the meeting.

ACTION: A motion to approve the agenda was made by Deborah Allsop and seconded by Gary Lindgren. The motion was unanimously approved.

A motion was requested to approve the minutes of March 5, 2020.

ACTION: A motion to approve the minutes of March 5, 2020 was made by Pastor Ennis Tait and seconded by Deborah Allsop. The motion was unanimously approved.

2. Pandemic Strategy Overview:

Chara Fisher Jackson presented an update on pandemic strategy overview. A copy of the presentation can be found on Cincinnati Preschool Promise website www.cincy-promise.org, under Board of Managers, Approved Board Minutes, Executive Committee, April 8, 2020, PPT.

3. Finance & Audit:

Héctor Polanco presented Covid-19 Related Financial Review to the Executive Committee. A copy of the information contained in the presentation can be found on Cincinnati Preschool Promise website www.cincy-promise.org, under Board of Managers, Approved Board Minutes, Executive Committee, April 8, 2020, PPT.

4. CPS Update:

Vera Brooks, Director of Early Childhood, Cincinnati Public Schools, presented an update on CPS activities during COVID-19. More detailed information can be found on Cincinnati Preschool Promise website www.cincy-promise.org, under Cincinnati Public Schools Resources.

5. Board of Managers Meeting:

The executive committee discussed upcoming Board and committee meetings for April and May. It was agreed that April and May Board and Committee meetings will be held REMOTELY via video conferencing due to COVID-19.

6. Adjourn

ACTION: A motion to adjourn at 5:01 pm was made by Deborah Allsop and seconded by Gary Lindgren. The motion was unanimously approved.

Future Executive Committee Meetings:

May 5 – 3:30 to 4:30 P.M;
June 4 – 3:00 to 4:00 P.M;
August 11 – 3:00 to 4:00 P.M;
September 17 – 3:30 to 4:30 P.M;
October 13 – 3:30 to 4:30 P.M;
November 10 – 3:30 to 4:30 P.M;
December 9 – 3:30 to 4:30 P.M

Submitted by Lesley Nunn, Administrative Assistant
Cincinnati Preschool Promise