

**Cincinnati Preschool Promise
Board of Managers**

Minutes of Regular Meeting, February 20, 2020
4:00PM – 6:00PM

Board Members Present:

Father Michael Graham (Chair), Deborah Allsop (Secretary), Christine Fisher, Laura Sanregret, Marcia Futel, Micah Kamrass, O'dell Owens, M.D., Anthony Hobson, Pastor Tait, Vanessa White, Ph.D., Gary Lindgren and Sallie Westheimer.

Board Members Absent:

Terri England, Bianca Edwards and Cheryl Rose

Observers Present:

Leshia Lyman – Vice President, Success by Six and Area Communities, United Way of Greater Cincinnati;
Vera Brooks – Director of Early Childhood, Cincinnati Public Schools;
Greg Landsman – Cincinnati Councilman

Cincinnati Preschool Promise Staff Present (CPP):

Chara Fisher Jackson – CPP Executive Director
Héctor Polanco – Finance Director
LaKeisa Ealy – Marketing and Community Engagement Manager
Florence Malone – Outreach and Enrollment Manager
Brittnei Pina – Quality Improvement Manager
Kenetra Mathis – Data and Evaluation Manager
Lesley Nunn – Senior Administrative Assistant

Members of the Public:

Paul Breidenbach – APL-CIO;
Lisa Garofalo – SWOAEYC;
Kathleen Bryan – University of Cincinnati;
Vanessa Freytag – 4C for Children;
DeAnna Lane – Learning Groove;
Kim Gin – 4C for Children;
Monica Mitchell - Cincinnati Children's Hospital Medical Center;
Kellana Hindert – Cincinnati Children's Hospital Medical Center

*UWGC denotes United Way of Greater Cincinnati

1. Welcome, Roll Call and Approval of Agenda

Father Graham welcomed Board members, members of the public and officially opened up the meeting at 4:03 PM.

A motion was requested to approve the agenda.

ACTION: A motion to approve the agenda was made by Pastor Tait and seconded by Laura Sanregret. The motion was unanimously approved.

2. Review and Approval of Minutes of January 28, 2020:

Father Graham asked for comments on the Board minutes of January 28. Hearing none, he requested a motion to approve the minutes.

ACTION: A motion to approve the minutes of January 28 was made by O'dell Owens and seconded by Pastor Tait. The motion was unanimously approved.

3. Public Comments:

There were no public comments made at the meeting.

4. Mission Moment:

Gina Pool of the Little Tree House of Knowledge, CPP single site tuition assistance provider, presented February's Mission Moment.

5. SUTQ Blitz Update:

Brittnii Pina and Chara Fisher Jackson presented an update on the Step Up to Quality Blitz.

- CPP working with Multi-faceted partners like 4C for Children, Learning Groove and CAA have been working on a plan to make sure unrated providers are assisted in getting rated before the March deadline so no community provider loses the access to public funded programs.
- From CPP efforts, there are 22 providers in jeopardy in losing their licenses. 6 are unknown providers where CPP is unable to discover the status because the providers are not contactable. Also 4 are not eligible due to no professional development certification and lost rating. Out of the 22, there is 12 providers that CPP is working on assisting in getting the rated. A promise team member, Kim Bolden is working with Brittnii on calling these providers and visiting centers to see how to best assist and encourage them to enroll with CPP so CPP can assist them.

6. Evaluation Update:

6.1 Update on fiscal year 2020 evaluation:

Monica Mitchell of Innovations, Cincinnati Children's Hospital Medical Center, presented an update on fiscal year 2020 evaluation. A copy of the presentation can be obtained by emailing lnunn@cincy-promise.org.

6.2 Update on Evaluations by Crane Center for Early Childhood Research, Ohio State University:

Chara Fisher Jackson presented the following update on the evaluations by Crane Center for Early Childhood Research (Ohio State University):

- There are three deliverables that are outstanding from Crane Center, all relating to the Teacher Promise Grants Program. The timeline of the deliverables has to be adjusted to accommodate the start date of the Teacher Promise Grants program as a full year of data is need to complete the briefing.

- An non-cost extension to the Agreement between CPP and Crane Center for Early Childhood Research and Policy is needed. The original scope of work was from 10/1/2018 to 12/31/2019.
- It is proposed extending the contract until April 2020 as well as paying the installment payment upon completion of the modified scope of work.
- CPP will be entering into a non-cost extension with Crane Center. This will have a non-fiscal impact on the CPP budget and CPP anticipates finalizing the evaluation by end of April 2020.

7. Update on enrollment:

Kenetra Mathis and Florence Malone presented a high level presentation on enrollment.

8. Committee Updates:

8.1 Executive Committee:

- The executive committee met on February 12. There was no quorum, so there was no official meeting.
- As Chara Fisher Jackson 120 days have been fulfilled, Father Graham and Deborah Allsop will have an informal unofficial review with her on March. It is requested Board members email Father Graham and Deborah anything you would like mentioned at the meeting by February 27.

8.2 Finance and Audit:

Anthony Hobson presented the fiscal year 2019 audit to the Board for approval.

ACTION: A motion was made to approve CPP's fiscal year 2019 audit by Anthony Hobson and seconded by Christine Fisher. The motion was unanimously approved.

8.3 Community Engagement:

Pastor Tait presented the following:

- The community engagement strategy plan is presented for the Board review. The plan will provide the basis for community engagement activities.

9. CEO/Executive Director Update:

Chara Fisher Jackson presented an update:

- Several media placements in February. Namely:
 - CPP partnered with the African American Chamber President Eric Kearney on February 15 at 9:30am on 1230 Buzz Radio.
 - Three articles will appear in Cincinnati Herald on Cincinnati Preschool. Part one will be on CPP overview scheduled for publication on 2/14; Part two will be provider focused to be published on 2/28 and Part three will be parent/teacher/child focused article on 3/13.
 - Chara was a guest on Lincoln Ware Show which focused on Who is Cincinnati Promise.
- CPP will be at several community events. The Avondale community council has been scheduled for February 24 and CPP's meet and greet for February 25.
- CPP will be presenting at the Success by Six conference on March 9.
- CPP's first provider volunteer training will be March 6.

10. Observers Comments:

Observers Comments were made by Vera Brooks, Greg Landsman and Leshia Lyman.

11. Adjourn:

A motion to adjourn was made by Laura Sanregret and seconded by Marcia Futel at 5:45 PM. The motion was unanimously approved.

Submitted by Lesley Nunn, Senior Administrative Assistant

Future Board Meetings:

March 25 – 12:00 to 2:00 PM

April 23 – 4:00 to 6:00 PM

May 14 – 12:00 to 2:00 PM

June 23 – 4:00 to 6:00 PM

August 25 – 12:00 to 2:00 PM

September 22 – 4:00 to 6:00 PM Annual Meeting

October 22 – 12:00 to 2:00 PM

November 17 – 4:00 to 6:00 PM

December 15 – 12:00 to 2:00 PM