



PROVIDER APPLICATION FOR QUALITY IMPROVEMENT SUPPORTS

Introduction

Providers that are eligible and interested in receiving Cincinnati Preschool Promise (“CPP”) Quality Improvement funds or services are invited to **indicate their interest** by completing and submitting this brief application.

Providers that apply using this form will receive an eligibility review, conducted by a qualified CPP Quality Improvement Manager. CPP will contact the Provider to schedule this review **within one month** of receiving this application. The CPP Quality Improvement Council will award Quality Improvement funds and services based on eligibility review, taking into account CPP prioritization criteria, availability of funds, and coaching capacity.

For more information on eligibility, decision criteria for applicants, and the Quality Improvement process, please refer to the **CPP Quality Improvement Provider Manual**.

Section 1 – General Provider Information

1. Please complete the following information for your program:

*(Note: Multi-site preschool programs must submit an application for **each site**, as assessments will be conducted for individual sites)*

Program/Site Name: _____

If Multi-Site, please provide Agency Name: _____

License Number: _____ IRN Number *(if applicable)*: _____

Program Address *(physical location)*: _____ City: _____

Zip Code: _____

Public Phone # ____/____/____ Fax # ____/____/____

Website Address _____

Program Email address _____



2. Please complete the table below for each designated contact, even if the contact will be the same. Cincinnati Preschool Promise will use this information to streamline communication for you and your organization.

Program Contact	First and Last Name	Phone Number	Email
Owner			
Director (if different from above)			
Primary CPP Contact (if different from above)			
CPP Financial Contact (if different from above)			

3. Please indicate your Program Type (*select one*):
- Licensed Child Care Center
 - Licensed Type A Family Child Care Home Provider
 - Licensed Type B Family Child Care Home Provider
 - Other (*list type*) _____
4. Please indicate your Program governing body (*select one*):
- ODE (*Ohio Department of Education*)
 - ODJFS (*Ohio Department of Job and Family Services*)
5. Please check the box of the SUTQ rating of your site's program:
- Unrated 1-star 2-star
- Star rating begin date (*if applicable*): ____/____/____
6. Do you have an application pending for a new SUTQ rating?
- Yes No
- If Yes, please indicate the SUTQ level you applied for:
- 1-star 2-star 3-star 4-star 5-star



7. Preschool Enrollment Data:

- Number of preschool age classrooms: _____
- Number of preschool children currently enrolled: _____
- Number of open seats for preschool-age children: _____

(Note: preschool-aged is defined as the 2 years prior to kindergarten, typically 3 & 4-year old children)

Section 2 – Written Application

1. Please select all that apply:

In your opinion, what are the major barriers that your preschool program needs to overcome in order to achieve a high-quality (3, 4, or 5 star) SUTQ rating? Please use the box below to elaborate on any of the options listed, or to list additional challenges faced while trying to achieve a higher quality rating.

- | | |
|--|---|
| <input type="checkbox"/> Access to curriculum/lesson planning | <input type="checkbox"/> Access to professional development opportunities |
| <input type="checkbox"/> Insufficient administrator credentials | <input type="checkbox"/> Lack of resources to conduct self-assessments |
| <input type="checkbox"/> Insufficient teacher credentials | <input type="checkbox"/> Non-compliance issues |
| <input type="checkbox"/> Other (please specify in the box on the next page): _____ | |

2. Have you used a coach in the past?

- No Yes

If Yes, Can you describe this experience? What was positive about the experience? What was negative?



3. Give a brief overview of your program, including examples of how your program has demonstrated a commitment to serving and educating all children, as well as efforts your program has made to pursue a continuous improvement. Examples may include past coaching efforts, informal professional development efforts, or other actions taken with the goal of improving your SUTQ rating.



Section 3 – Attachments

Please include with your application the following documents:

Proof of Commercial General Liability Insurance (*or designated coverage for in home daycare*)

- Type A/Type B Family Child Care - limits of no less than \$300,000 per occurrence
- Child Care Centers – limits of no less than \$1,000,000 per occurrence

Does your program have commercial General Liability Insurance? **Yes** **No**

Proof of Automobile Insurance (*if transporting children*)

Proof of Worker’s Compensation insurance for Child Care Centers/Schools (*not required for Type A/Type B Family Child Care*)

Signed Quality Improvement Provider Agreement

Cincinnati Preschool Promise Supplier Diversity Form

W9 (Request for Taxpayer Identification Number and Certificate)

ACH Form (CPP Electronic Funds Transfer Authorization)

SUTQ Star Rating Certificate (*if applicable*)

High School Diploma/GED of the program administrator (*or Career Pathways Registry Profile Summary with a verified High School Diploma/GED*)

Section 4 – Signature

By signing below, Provider certifies that the information provided in this application is accurate, and that Provider agrees to the following:

- Provider will give CPP Quality Improvement coaches access to Provider’s records and facilities for the purposes of conducting a program assessment using standard assessment tools.
- Provider is committed to adopting a continuous improvement mindset, and will make a concerted effort to complete the action plan determined by Provider’s CPP Quality Improvement coach, should it receive Quality Improvement funds or services.

Name of Provider: _____

Name of Representative: _____

Signature: _____ Date: _____

Please submit completed application with all required documentation to:

- ✓ **Email:** info@cincy-promise.org
- ✓ **Fax:** 513-234-4494
- ✓ **Mail:** Cincinnati Preschool Promise, P.O. Box 6629, Cincinnati, OH 45206